

Privacy Policy

Effective Date: 11/08/2025

This Privacy Policy explains how we collect, use, store, and protect personal data when you use our platform located at <https://formulaire.unige.ch/outils/booking/mdl/login>

1. Data We Collect

We may collect the following data from users:

- Name and surname
- Email address
- Password (hashed)
- Mobile number
- Address, postcode, city, country
- Birthdate
- Affiliation (university/faculty)
- Student number (if applicable)
- Language skills and proficiency levels
- Feedback submissions and interaction history
- IP address, device, and usage data (for security/logging)

2. Legal Basis for Processing

We process your data under the following lawful bases ([LIPAD](#), RIPAD et Directive UNIGE d'application de la LIPAD 0160):

- Contractual necessity: To register you and allow course participation
- Legal obligation: To comply with applicable laws
- Consent: For optional features, feedback collection, or communication
- Legitimate interest: To improve the platform and ensure security

3. How We Use Your Data

Your data is used to:

- Manage user accounts and course registrations
- Communicate with you about your account or courses
- Provide personalized content and services
- Improve system performance and usability
- Ensure system security and detect unauthorized access

4. Data Sharing and Transfers

We do not sell or share your personal data with third parties for marketing purposes. We may share your data with:

- Authorized platform administrators
- Legal authorities, if required by law

5. Data Retention

We keep personal data only as long as necessary for the purpose:

- Course registrations: Retained for 3 years
- Inactive accounts: Deleted or anonymized after 2 years
- Password reset tokens: Deleted after 24 hours

6. Your Rights

Under data protection laws, you have the right to:

- Access your data
- Correct inaccurate data
- Request data deletion
- Withdraw consent at any time
- Request portability of your data
- File a complaint with a data protection authority
- Refuse to disclose data that are neither necessary nor relevant to the performance of the legal tasks of the institution concerned, or that are neither accurate nor up to date

7. Security

We implement appropriate technical and organizational measures:

- Encrypted password storage using bcrypt
- HTTPS-secured communication
- Role-based access control and logging

The data processing system is designed and operated to guarantee the availability, integrity, and confidentiality of the personal data subject to processing.

8. Cookies

We use functional cookies to maintain user sessions. You may disable cookies in your browser settings, but this may affect usability.

9. Contact

For questions or requests regarding your data:

Maison des Langues

mdl@unige.ch

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